

## HARROW STRATEGIC PARTNERSHIP

### HSP BOARD

27 JANUARY 2005

#### Reference from the HSP Executive meeting held on 9 December 2004: Review of the HSP Constitution

1. Further to previous consideration and adoption of changes to the operation of the HSP, the HSP Executive, at its meeting on 9 December 2004, considered a report which set out a number of suggested formal amendments to the HSP Constitution. The report is attached at Appendix 1.
2. The proposed changes were endorsed. In addition, Julia Mayo indicated that Reference Groups should be shown beside the Management Groups in paragraph 4.0 of the Constitution, and that the election process set out under paragraph 6.5 should reflect that voluntary sector representatives were elected for 2 years. Claire Vincent undertook to liaise with Paul Najsarek in order to ensure that the revisions to the HSP Constitution were correct.
3. **The Executive agreed** to recommend that the HSP Board adopt the amendments to the Constitution set out in the officer report, together with the additional amendments outlined above.
4. The opportunity of this reference has also been taken to include a further previously suggested provision in the Constitution. Minute 9 of the Executive meeting on 27 June 2004 states "The Executive noted that there was no provision for deputies/substitutes to attend their meeting in the Constitution, and agreed that the quorum be set at 4 as a working guide". A provision relating to the quorum for the Executive has therefore been added into paragraph 6.2. A revised draft of the HSP Constitution, setting out all the proposed amendments, is attached at Appendix 2. (Note: The revised Constitution now refers to "The Executive" throughout as the preferred title to achieve consistency).
5. **The HSP Board is therefore requested to adopt the proposed amendments to the HSP Constitution, as set out in Appendix 2.**

FOR AGREEMENT

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